



GAUTENG PROVINCE

EDUCATION
REPUBLIC OF SOUTH AFRICA

Gauteng Department of Education

VACANCY CIRCULAR 06 OF 2024

FILLING OF PUBLIC SERVANT (PS) POSTS

**At Public Schools of Specialisation (SOS) and
Special Schools**

NOVEMBER 2024

Published on: 18 November 2024
Closing Date: 06 December 2024

1. INTRODUCTION

- 1.1 The vacancies advertised in this Vacancy Circular are because of attrition and promotions in Public SOS and Special Schools.
- 1.2 Approval to advertise and fill these vacant posts has been granted by the HOD.

2. LEGISLATIVE FRAMEWORKS

- 2.1 These vacant posts are advertised in terms of:
 - 2.1.1 The Public Service Act No. 103 of 1994, as amended
 - 2.1.2 Public Service Regulation, 2001 as amended, Chapter 1 Part VII D.
 - 2.1.3 CORE (Code of Remuneration)
 - 2.1.4 Relevant GDE Circulars
 - 2.1.5 Circular 9/2020: Implementation of Employment Equity Plan
 - 2.1.6 Regulation 44 - Section 126 of the Children's Act 38 of 2005. 1.7 Section 44 of the Criminal Law Amendment Act, 2007 (Act No. 32 of 2007)

3. FILLING OF VACANCIES IN 2024

- 3.1 Filling of posts will be based on the approved PS Post Establishment for Public Special Schools.

4. ADVERTISEMENT AND APPOINTMENT PRINCIPLES

- 4.1 These vacant posts are advertised in terms of (PSCBC Resolution 1 of 2007) as well as Chapter IV, Section 10 of the Public Service Act, 1994 as amended, and, Chapter 1 Part VII of the Public Service Regulations, 2001 as amended.
- 4.2 The Department reserves the right to **not** fill vacant posts advertised in this list of vacancies should schools not have such vacant posts available on the post establishment for Special Schools and Schools of Focused Learning, or if information was submitted, omitted or published erroneously.
- 4.3 In advertising and filling of these vacant posts the Department will be guided by policy guidelines, viz:
 - Employment Equity measures for designated groups, namely Black people (which include Indians, Coloureds and Africans), women and people with disabilities, and representivity.
- 4.4 Applicants must note that if no notification is received within three (3) of the closing date of this advertisement, they must accept that their application/s have been unsuccessful and are hereby thanked for applying.

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5. GENERAL INFORMATION

5.1. DATE OF ASSUMPTION OF DUTY

The preferred date of assumption of duty is **01 April 2025**, unless another date of assumption of duty is mutually agreed upon by all relevant parties.

5.2. CLOSING DATE FOR APPLICATIONS

All Hand Delivered applications must be received by **Tuesday, 06 December 2024, not later than 16:00**. No applications will be accepted after the date and time. Posted applications will only be accepted if they have a postal stamp indicating that the application was posted on or before the closing date of 06 December 2024. **(NO EXCEPTION)**

5.3. INFORMATION TO NOTE

5.3.1. Application Form

- Complete and submit separate **NEW FORM (Z83)** in respect of **each post** applied for. **Failure to use the new form will result in disqualification**. This FORM is obtainable from any Public Service Department.
- Take note of the following with regards to the new Z83 Form (DPSA Circular 19 of 2022):
 - *Part A: all fields must be completed in full*
 - *Part B: all fields must be completed in full except when:*
 - *Passport number: South African applicants need not provide*
 - *Conducting business with the State: It is acceptable to respond with a **“Not applicable” or leave blank** for the question “Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State?” in the event that you are employed in the public service, will you immediately relinquish such business interests?”*
 - *“if your profession or occupation requires official registration, provide date and particulars of registration” – Some applicants may not be in possession of such therefore it is acceptable if left blank or if not applicable is indicated.*
 - *Part C: All fields must be completed*
 - *Part D: All fields must be completed*
 - *Part E, F & G: Noting that there is limited space “refer to CV or see attached” is acceptable as long as it provides the required information”. If the information is not provided in the CV, the applicant may be disqualified. The questions related to condition that prevent re-appointment under **Part F** must be answered*
 - ***Declaraton must be completed and signed***
- A unique post number shall be allocated to all advertised post. The post number shall begin with the abbreviation for the relevant district and contains a unique number **e.g. JN64PS1001**
- The **unique number shall always be 10 characters** and must be completed in full on the application form.
- Please ensure that the signature on the application form is original – photocopied signatures will be disqualified, and all pages must be initialled, noting the importance of the declaration.

- No faxed or e-mailed applications will be accepted.
- **NB!** GDE cannot be held liable or responsible for incomplete/incorrect applications and/or applications which are sent to the wrong address (e.g. the incorrect district office) and/or reach their destination after the closing date.

5.3.2 Certification of Documents:

- Reference is made to the DPSA Circular No. 5 of 2021
- Applicants are not required to submit copies of qualification/s and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae.
- Only shortlisted candidate/s must bring along **certified copies** of qualifications and other relevant documents on the day of the interview
- Please ensure that the application form has the original signature of the applicant – photocopied of signatures will not be accepted.
- Certified salary advice slips must be included by applicants **from other provinces or departments** to enable GDE to determine the correct salary notch in the event of an offer of employment.

5.3.3 TWO methods of submission of applications:

- HAND DELIVERY
Relevant District Office
Refer to Annexure C for the physical address
- VIA THE POST
Relevant District Office
Refer to Annexure C for the postal address
No application forms submitted to schools OR to Registry Office OR Department of Finance (GDF) and its nodal points will be accepted

6. SIFTING

Sifting will be done by the advertising District: THRS – HRP unit.
Applications which **do not meet** the following criteria will be disqualified:

- Correct (**NEW**) Z83 application form
- Originally signed Z83
- Z83 pages must be initialled
- Completed Part A, B, (**see exception in 5.3.1**), C and D (in full)
- Completed Part E F and G (in full) -if no CV is attached
- Correct post reference number (10 characters e.g. (**JN64PS1001**))
- Application received on or before the closing date
- Minimum years of experience mentioned (where applicable)
- Relevant qualification mentioned (where applicable)

7. SHORTLISTING/INTERVIEWING

Shortlisting and Interviewing will be done in terms of relevant guidelines, as agreed by all parties.

Appointments are subject to confirmation by the Department, therefore no assumption of duty before receipt of an official appointment letter.

8. VERIFICATION

According to the Public Service Regulation (PSR), Part VII, Paragraph D.8 (a): “Before making a decision on an appointment or filling of a post, an executing authority must:

Satisfy herself or himself that the candidate qualifies in all respect for the post and that her or his claims in her or his application for the post have been verified according to the Implementation of the National Vetting Strategy in the Public Service: Circular 14/1/1/P dated 23/11/07”.

- (a) Citizenship/Identity verification
- (b) Criminal Check
- (c) Qualifications verification
- (d) Fraud checks
- (e) Previous employment verification (Reference checks)

All the recommended interviewed candidates must complete or give consent by completing the relevant consent form as provided by the secretariat of the panel, including the **Children Act Form 29 and Form 8 of the National Register for Sexual offenders**.

9. MINIMUM REQUIREMENTS OF ADVERTISED POSTS AND SALARY SCALES

The post requirements will be in line with the approved job evaluation and/or job description. Qualifications shall be done with due regard to the Public Service Act, 1994, Chapter IV, Section 10.

Post Description	Job description	Minimum requirements	Salary Level	Salary Scale
HOUSEKEEPER	<ul style="list-style-type: none"> • General day to day support and caring of learners. • Maintenance and cleaning of hostels and equipment. • Childcare: cleaning, feeding, changing and clothing. • Do necessary repairs to clothing (sew and repair). • Food propagations, set tables, wash dishes and kitchen cleaning. • Do laundry. • Assist in any fair request made by the Hostel Manager. • Day and night duty (shift hours). 	<ul style="list-style-type: none"> • AET Level 4/Grade 9 and 2-5 years of experience • Experience working with children with disabilities is recommended • Preference should be given to persons with special needs 	3	R155 148,00 per annum

<p style="text-align: center;">COOK</p>	<ul style="list-style-type: none"> • Present the cookery budget to the Hostel Manager. • Prepare meals. • Comply with dietary requirements. • Do and oversee all the activities of the cooking processes. • Determine in consultation with Hostel Manager the menu. • Manage provisions of the kitchen. • Do catering when requested. • Responsible for hygiene of kitchen and equipment. 	<ul style="list-style-type: none"> • AET Level 4/Grade 9 and 2-5 years of experience 	<p>4</p>	<p>R171 537.00 per annum</p>
<p style="text-align: center;">DRIVER (SCHOOL & HOSTEL)</p>	<ul style="list-style-type: none"> • Transportation of school and hostel learners. • Transportation of learners during emergency cases after hours, as per arrangement. • Transportation of goods needed for hostel and school. • Perform messenger functions and routine office/hostel support functions. 	<ul style="list-style-type: none"> • Valid Driver's licence • PDP • AET Level 4 /Grade 9 (2-5 years' experience) 	<p>4</p>	<p>R183 279,00 per annum</p>
<p style="text-align: center;">HOSTEL MANAGER</p>	<p>Administration:</p> <ul style="list-style-type: none"> • Finances, budget and stock procurement, management and control. <p>Supervision:</p> <ul style="list-style-type: none"> • All hostel staff (Housekeepers, Cooks and Drivers) • Draw up rosters for staff, ensure compliance with policy (safety, dietary), hostel maintenance and repairs, day to day running of the hostel, create a home environment for learners and cleaning processes. • Mediate between the Headmaster and hostel staff (discipline policy). • Implement discipline policy in the hostel. • Report and make inputs to SGB. • Liaise with parents of hostel learners. • Emergency standby after hours. 	<ul style="list-style-type: none"> • Grade 12 with at least 5 or more years of experience • Experience working with children with disabilities • Driver's licence is recommended 	<p>6</p>	<p>R255 450,00 per annum</p>

CLASS ASSISTANT	<p>Supervise learners in the classroom and provide educator/learner support.</p> <ul style="list-style-type: none"> • Assist learners with meals and toileting • Assist learners with accessing therapeutic and medical treatment offered at the school • Supervise learners during breaks, on excursion, outdoor sporting/cultural activities, in vehicles to and from school • Support learners in group and individual activities, i.e., after care • Support learners in the usage of supportive devices, e.g., wheelchairs, hearing aids etc. • Assist with the safe keeping of learners medication 	<ul style="list-style-type: none"> • NQF level 4 or 5 (A grade 12 certificate or equivalent). • One (1) year experience in working with Special needs children/kids. 	3	R155 148,00 per annum
PROFESSIONAL NURSE	<ul style="list-style-type: none"> • Provide functional and generic nursing competencies. • Provide Health assessments for learners with special needs. • Administer medication, support and monitor learners with chronic illnesses. • Provide preventive care and promote good hygiene practices. • Conduct regular screenings to detect health problems in the early stages. • Co-ordinate, implement and monitor protocols pertaining to Covid 19. • Network and engage with stakeholders in the community. • Update learner records, write referrals to other health practitioners and community health centres for intervention, remediation and follow up. • Actively participate as member of the School Based Support Team (SBST). 	<ul style="list-style-type: none"> • A Diploma or Degree in nursing that allows registration with the South African Nursing Council SANC as a Professional Nurse (General Nursing) • Proof of current registration as a Professional Nurse with the South African Nursing Council (SANC) <p>OPTIONAL: Dispensing licence / studying towards obtaining a dispensing licence</p>	7	R307 473,00 per annum

10. RE-APPOINTMENT OF FORMER EMPLOYEES

- The re-appointment of former employees should be done with due regard to the Public Service Regulation, 2001, Chapter 1, Part VII, B3.
- Public Service (PS) re-employment is regulated by section 61 of the Public Service Regulation of 2016 and the official must have served prohibition on the period stipulated in the event of misconduct based on the act.
- Re-employment of Public Service (PS) at schools must be implemented in line with Government Gazette No. 44433 published on 09 April 2021 and with GDE: THRS Memo 17 of 2023.

11. APPOINTMENT OF NON-RSA CITIZENS IN THE PUBLIC SERVICE

STATUS OF PERMANENT RESIDENCY

The South African green bar-coded identity book / smart card will merely indicate that a foreigner is a non-South African citizen and therefore the Gauteng Department of Education will need to see Permanent Resident Permit information, together with the green bar-coded identity book to prove that the respective permits were indeed issued to the foreigner.

“Permanent residence,” as set out in Section 26 and 27 of the Immigration Act and Regulations 22 and 23 of the Immigration Regulations, respectively, will allow the holder to become a naturalised citizen in accordance with a well-prepared South African citizenship application under the South African Citizenship Act and such status attaches many privileges and benefits over long term residency.

Following verification of the green bar-coded ID/smartcard & Permanent residency permit, he or she will be treated the same way as any other South African citizen.



APPLICATION FOR EMPLOYMENT

WHAT IS THE PURPOSE OF THIS FORM

To assist a government department in selecting a person for an advertised post.

This form may be used to identify candidates to be interviewed. You need to fill in all sections of this form completely, accurately and legibly. This will help to process your application fairly.

WHO SHOULD COMPLETE THIS FORM

Only persons wishing to apply for an advertised position in a government department.

ADDITIONAL INFORMATION

This form requires basic information. Candidates who are selected for interviews will be requested to furnish additional certified information that may be required to make a final selection.

SPECIAL NOTES

1 – All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law. Your personal details must correspond with the details in your ID or passport.

2 – Passport number in the case of non-South Africans.

3 – This information is required to enable the department to comply with the Employment Equity Act, 1998.

4 – This information will only be taken into account if it directly relates to the requirements of the position.

5- The Executive Authority shall consider the criminal record (s) against the nature of the job functions in line with internal information security and disciplinary code.

6- The applicant may submit additional information separately where the space provided is not sufficient.

7- Departments must accept certified documents that accompany the application(s) with certification that is up to 6 months, unless the advert prescribes a longer period.

A. THE ADVERTISED POST (All sections of this form are compulsory)

Position for which you are applying (as advertised)	Department where the position was advertised
Reference number (as stated in the advert)	If you are offered the position, when can you start OR how much notice must you serve with your current employer?

B. PERSONAL INFORMATION¹

Surname and Full names																									
Date of Birth	DD/MM/YY	Identity Number													Passport ² number										
		Race ³	African	White	Coloured	Indian	Other																		
Gender ³						Female	Male																		
Do you have a disability?						Yes	No																		
Are you a South African citizen?						Yes	No																		
If no, what is your nationality?																									
Do you have a valid work permit? (only if non-South African)						Yes	No																		
Have you been convicted or found guilty of a criminal offence (including an admission of guilt)? ⁵ If yes (provide the details)						Yes	No																		
Do you have any pending criminal case against you? If yes, (provide the details) ⁵						Yes	No																		
Have you ever been dismissed for misconduct from the Public Service? ⁴ If yes (provide the details) ⁶						Yes	No																		
Do you have any pending disciplinary case against you? If yes, (provide the details)						Yes	No																		
Have you resigned from a recent job pending any disciplinary proceeding against you? ⁴ If yes, (please note that the provisions of the Public Service Act shall apply).						Yes	No																		
Have you been discharged or retired from the Public Service on grounds of ill-health or on condition that you cannot be re-employed? ⁴						Yes	No																		
Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? ⁶ If yes, (provide the details) ⁶						Yes	No																		
In the event that you are employed in the Public Service, will you immediately relinquish such business interests?						Yes	No																		
Please specify the total number of years of experience you have						Private Sector	Public Sector																		
If your profession or occupation requires official registration, provide date and particulars of registration						Date	Reg. No																		

8- Each application for employment form must be duly signed and initialed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process.	C. CONTACT DETAILS AND MEDIUM OF COMMUNICATIONS				
	Preferred language for correspondence				
	Method for correspondence	Post	E-mail	Fax	Telephone
	Contact details (in terms of the above)				

D. SOUTH AFRICAN OFFICIAL LANGUAGE PROFICIENCY – state 'good', 'fair', or 'poor'					
	Languages (specify)				
Speak					
Write or read					

E. FORMAL QUALIFICATION⁷ (from highest to the lowest)		
Name of School/Technical College	Name of qualification obtained	Year obtained
Current study (institution and qualification):		

F. WORK EXPERIENCE (Also attach a detailed CV)⁶							
Employer (including current employer)	Post held	From		To		Reason for leaving	
		MM	YY	MM	YY		
If you were previously employed in the Public Service, is there any condition that prevents your re-appointment						Yes	No
If yes, Provide the name of the previous employing department and indicate the nature of the condition.							

G. REFERENCES		
Name	Relationship to you	Tel. No. (office hours)

DECLARATION	
<i>I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information provided will result in my application being disqualified or disciplinary action taken against me if I am appointed:</i>	
Signature:	Date:

Initial.....



GDE DISTRICTS

EKURHULENI NORTH EN (D17)

Edenvale; Tembisa; Kempton Park; Bedfordview; Wattville; Bapsfontein; Benoni; Daveyton; Petit; Putfontein.

EKURHULENI SOUTH ES (D18)

Alberton; Bedfordview; Boksburg; Edenvale; Germiston; Katlehong; Vosloorus; Tokoza

GAUTENG EAST GE (D16)

Brakpan; Daggafontein; Duduza; Daveyton; Kwa-Thema; Nigel; Springs; Tsakane; Welgedag; Devon; Wattville

GAUTENG NORTH GN (D1)

Bapsfontein; Bavianspoort; Bronkhorstspuit; Clayville; Cullinan; Ekangala; Hammanskraal; Premier Mine; Rayton; Zonderwater

GAUTENG WEST GW (D2)

Bank; Bekkersdal; Brandvlei; Doringfontein; Glenharvie; Hekpoort; Krugersdorp; Libanon; Maanhaarrand; Magaliesberg; Mothlakeng; Muldersdrift; Oberholzer; Randfontein; Randfontein South; The Village; Toekomsrus; Venterspos; Western Areas; Westonaria, Azadville

JOHANNESBURG CENTRAL JC (D14)

Soweto; Eldorado Park; Johannesburg Southern Suburbs; Lenasia

JOHANNESBURG EAST JE (D9)

Halfway House; Hyde Park; Lyndhurst; Modderfontein; Parktown; Sandton, Alexandra Township, Ivory Park, Midrand

JOHANNESBURG NORTH JN (D10)

Johannesburg North, Parktown; Randburg, Soweto, Central, Far North; Cosmo City

JOHANNESBURG SOUTH JS (D11)

Grasmere; Jackson's Drift; Johannesburg; Lenasia; Lawley; Orange Farm; Vlakfontein

JOHANNESBURG WEST JW (D12)

Florida; Roodepoort; Soweto; Braamfischer; Tshepisoong; Meadowlands, Dobsonville

SEDIBENG EAST SE (D7)

Daleside; Heidelberg Transvaal; Henley-On-Klip; Jameson Park; Meyerton; Rensburgdorp; Rotanda; Sharpeville; Vereeniging; Walkerville

SEDIBENG WEST SW (D8)

Everton; Loch Vaal; Vanderbijlpark; Sebokeng; Palm Springs; Bophelong; Boipatong; Evaton

TSHWANE NORTH TN (D3)

Hammanskraal; Pretoria; Sinoville; Soshanguve

TSHWANE SOUTH TS (D4)

Atteridgeville; Eldoraigne; Erasmia; Irene; Lyttelton; Mamelodi; Pretoria-West; Rissik; Silverton; Centurion

TSHWANE WEST TW (D15)

Akasia, Atteridgeville (in Tshwane South); Mabopane; Ga-Rankuwa; Hercules; Pretoria-Noord; Pretoria Soshanguve; Pretoria-West



DISTRICT ADDRESSES

TRANSVERSAL HRS / HRP CONTACT DETAILS

ANNEXURE C

<p>DISTRICT EKURHULENI NORTH [EN]:</p> <p>Physical Address: 78 Howard Avenue, Munpen Building, BENONI</p> <p>Postal Address: Private Bag X059 Benoni, 1500</p> <p>Enquiries: Emily Molefe TEL: (011) 746 8190</p>	<p>DISTRICT EKURHULENI SOUTH [ES]:</p> <p>Physical Address: Infinity Office Park, Private Bag X8001 2 Robin Close, Meyersdal, ALBERTON 1450</p> <p>Enquiries: Siphon Zonele TEL: (011) 389-6062</p>
<p>DISTRICT GAUTENG EAST [GE]:</p> <p>Physical Address: Corner 7th Street and 5th Avenue, 5th Floor Telkom Towers Springs 1559</p> <p>Enquiries: Mpho Leotlela TEL: (011) 736 0716</p>	<p>DISTRICT GAUTENG NORTH [GN]:</p> <p>Physical Address: Yorkcor Park Building, 86 Watermeyer Street, VAL DE GRACE PRETORIA</p> <p>Postal Address: Private Bag X75 Pretoria 0001</p> <p>Enquiries: Matlhodi Moloto TEL: (012) 846 3641</p>
<p>DISTRICT GAUTENG WEST [GW]:</p> <p>Physical Address: Cnr. Boshoff and Human Street, KRUGERSDORP</p> <p>Postal Address: Private Bag X2020 Krugersdorp 1740</p> <p>Enquiries: Louisa Dhlamini TEL: (011) 660 4581</p>	<p>DISTRICT JOHANNESBURG CENTRAL [JC]:</p> <p>Physical Address: Cnr Morola and Chris Hani Road, Soweto College, PIMVILLE</p> <p>Postal Address: P. O. Box 900064 Bertsham 2013</p> <p>Enquiries: Linda Mabutho TEL: (011) 983 2231</p>
<p>DISTRICT JOHANNESBURG EAST [JE]:</p> <p>Physical Address: Sandown High School, 1 North Road, Sandown, SANDTON</p> <p>Postal Address: Private Bag X9910, Sandton 2146</p> <p>Enquiries: Elizabeth Moloko TEL: (011) 666 9026</p>	<p>DISTRICT JOHANNESBURG NORTH [JN]:</p> <p>Physical Address: Cnr Biccard and Jorrison Street FNB Building, BRAAMFONTEIN</p> <p>Postal Address: Private Bag X01, Braamfontein 2017</p> <p>Enquiries: Nelisiwe Mashazi TEL: (011) 694 9377</p>
<p>DISTRICT JOHANNESBURG SOUTH [JS]:</p> <p>Physical Address: 100 Northern Parkway, Crownwood Ormonde JOHANNESBURG</p> <p>Postal Address: Private Bag X13, Lenasia 1820</p> <p>Enquiries: Lola Malimagovha TEL:(011) 247 5957</p>	<p>DISTRICT JOHANNESBURG WEST [JW]:</p> <p>Physical Address: 20 Goldman Street, FLORIDA, 1710</p> <p>Postal Address: P. O. Box 1995, Florida 1709</p> <p>Enquiries: Lizwe Jafta TEL: (011) 831 5433</p>
<p>DISTRICT SEDIBENG EAST [SE]:</p> <p>Physical Address: Sanlam Building 14 Cnr. Joubert & Kruger Street VEREENIGING</p> <p>Postal Address: Private Bag X05, Vereeniging 1930</p> <p>Enquiries: Nomathemba Xawuka TEL: (016) 440 1718</p>	<p>DISTRICT SEDIBENG WEST [SW]:</p> <p>Physical Address: Sebokeng College 6 Samuel Street; Zone 18, SEBOKENG</p> <p>Postal Address: Private Bag X067, Vanderbijlpark 1900</p> <p>Enquiries: Bertha Mlotshwa TEL: (016) 594 9193</p>
<p>DISTRICT TSHWANE NORTH [TN]:</p> <p>Physical Address: Wonderboom Junction 11 Lavender Street, PRETORIA</p> <p>Postal Address: Private Bag X945, Pretoria 0001</p> <p>Enquiries: Mmarona Boikanyo TEL: (012) 543 4313</p>	<p>DISTRICT TSHWANE SOUTH [TS]:</p> <p>Physical Address: President Towers Building, 265 Pretorius Street PRETORIA</p> <p>Postal Address: Private Bag X198 Pretoria 0001</p> <p>Enquiries: Thabiso Mphosi TEL: (012) 401 6434/3</p>
<p>DISTRICT TSHWANE WEST [TW]</p> <p>Physical Address: Klipgat Road Old Hebron College</p> <p>Postal Address: Private Bag X 38, Rosslyn, 0200</p> <p>Enquiries: Priscilla Ravele TEL: (012) 725 1451</p>	<p>HEAD OFFICE</p> <p>Enquiries: Nontobeko Zulu TEL: (011) 843 - 6917</p> <p>Enquiries: Nntombi Moyo TEL: (011) 843 - 6788</p> <p>Enquiries: Lesiba Kgobe TEL: (011) 843 - 6835</p>